



SC WORKS

UPPER SAVANNAH

BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

A proud partner of the

americanjobcenter
network

Recruitment and Screening Assistance

EMPLOYER OPTIONS OFFERED AT NO CHARGE

- Hassle-free listings – Leave company name unlisted so you will not be bothered with calls.

APPLICATION OPTIONS

- Utilize a common application form – Great for small businesses that do not have an application form.
- Utilize your application or Internet-based system.

SCREENING OPTIONS

- The workforce team can review applicants and quickly refer people to you.
- Select from candidates whose basic skills levels match your company's requirements (WorkKeys)
- Obtain access to the database so you can search yourself.

REFERRAL OPTIONS

- Direct applicants to you as soon as they qualify.
- Send a stack of collected applications so you can review all at once.
- Schedule on-site interviews at SC Works Center Office.

EXTRA SERVICES

- WorkKeys profiles.
- Professionally run job fairs.

How does the SC Works Workforce System Find Qualified People for My Business?

The system offers free services for job seekers in the Upper Savannah area. The workforce system actively targets laid-off workers to get them back into the labor force.

Information about workers' skills are collected. With thousands of job seekers including students, returning military and workers affected by plant closures, there is a good chance that a match can be made quickly.



Training and Retention Assistance

SC WORKS

UPPER SAVANNAH

**BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER**

More than a thousand area residents invest in themselves by participating in the Workforce Innovation and Opportunity Act (WIOA) program. They attend training and participate in career planning activities.

Interested? Try a WIOA intern. An intern can be sent to your business for three to six weeks at no cost to you. Wages (and workers compensation) are paid by WIOA. You get a chance to evaluate a potential worker without impacting your turnover rate.

Ready to make an investment? If you hire a qualified WIOA trainee and agree to train the individual, WIOA can match your investment by paying 50 percent of the trainee's wages during the training period (up to 12 weeks) with an On-the-Job Training agreement. Payment is made after the end of the training when an invoice is submitted.

Are basic skills a concern? Consider having your jobs profiled through WorkKeys. WorkKeys profiling offers a way for organizations to analyze the skills needed for specific jobs. WorkKeys identifies skill gaps and guides training decisions. Training resources are available online through WorkKeys partner sites and SC Works Centers.



Contact Information

ABBEVILLE - Willie Forrest Jr.
903 West Greenwood Street
Abbeville, SC 29620 864.366.6690 ext 2292

EDGEFIELD - Willie Forrest Jr.
400 Church Street, Edgefield 864.378.8169

GREENWOOD - Willie Forrest Jr.
Brewer Complex, 301 N. Hospital St., Greenwood 864.378.8169

LAURENS - Margaret Glasgow
1029 W. Main St., Laurens 864.323.7563

McCORMICK - Willie Forrest Jr.
109 W. Augusta St., McCormick 864.323.7563

NEWBERRY - Margaret Glasgow
833 Main Street, Newberry 864.323.7563

SALUDA - Margaret Glasgow
407 W. Butler Avenue, Saluda 864.323.7563

REGIONAL - Billy Morgan
1.800.922.7729 or 864.941.8071

www.upperscworks.com