

SC WORKS

UPPER SAVANNAH

WORKFORCE DEVELOPMENT BOARD MEETING

Monday, February 9, 2026 – 3:30 P.M.
Upper Savannah Council of Governments
430 Helix Road, Greenwood, SC 29646
Board Room or via **Teams**

[Upper Savannah Workforce Development Board | Meeting-Join | Microsoft Teams](#)

AGENDA

- I. **Call to Order/Roll Call/Introductions** Scott Coleman, Board Chair
 - A. New Board Members
 - 1) **Laurens County** – Sherri Gordon, Assistant Vice President Self Regional Healthcare
 - 2) **Newberry County** – Chris Milstead, Sr. Manager of Operations, Komatsu America Corporation
 - 3) **Saluda County** – Caleb Polatty, Director of Human Resources, Saluda Nursing & Rehab Center

- II. **Approval of Minutes (11/10/2025)*** Scott Coleman, Board Chair

- III. **Director’s Report** Kal Kunkel, Workforce Development Director
 - A. New Board Member Orientation
 - B. PY’24 Upper Savannah Report
 - C. PY’25 Performance & Finance Report
 - D. SC DEW Security Grant Update (\$95,000 requested)
 - E. Rapid Response Incumbent Worker Training Grant (Alupress - \$52,500)
 - F. PY’26 MOA & IFA Negotiations (Tuesday, March 31, 2026 at 10:00am)
 - 1) Review the Abbeville, Edgefield, McCormick & Saluda Affiliate Sites & Connection Points.
 - 2) Based on our anticipated PY’26 Budget reduction staff recommend closing the Affiliate Sites.*
 - G. PY’26 Request for Proposal Release
 - 1) February 10, 2026: RFP Released
 - 2) February 27, 2026: Deadline for Receipt of Written Questions
 - 3) March 26, 2026: Proposals Deadline (Must be received by USWDB by 12:00 PM – EST)
 - 4) April 6, 2026: Staff Review & Preparation for Executive Committee
 - 5) April 13, 2026: Executive Committee Proposal Review Meeting (3:00pm)
 - 6) June 1, 2026: Upper Savannah Workforce Board Meeting (Contract Recommendations)

- IV. **Board Committee Reports & Action Items** Scott Coleman, Board Chair
 - A. **SC Works Operations & Priority Populations Committee Updates** (Roy Lowe, Chair)
 - 1) Committee did not meet as there were no action items.
 - 2) The committee needs a Co-Chair to represent the Priority Populations portion of the committee.
 - B. **Youth Committee Updates** (Shelby Reed, Chair)
 - 1) Committee did not meet as there were no action items.
 - C. **ETPL Training Vendor Applications** – Recommendations Requires a Vote. *

- V. **Program Reports**
 - A. **Service Provider Reports**
 - 1) Career Services Report- Kimbearly Smith, Program Manager
 - 2) One-Stop Operator Report – Genaya Nesbitt, One Stop Operations Coordinator

- VI. **Other Business** Scott Coleman, Board Chair

- VII. **Adjourn** Scott Coleman, Board Chair

*Voting item.

NEXT MEETING – Monday, June 1, 2026, at 3:30PM