

SC WORKS

UPPER SAVANNAH

WORKFORCE DEVELOPMENT BOARD MEETING

Monday, November 10, 2025 – 3:30 P.M.

Upper Savannah Council of Governments

430 Helix Road, Greenwood, SC 29646

Board Room or via Zoom

Join Zoom Meeting

<https://zoom.us/j/97958098953?pwd=cHdUIN4NaPX5iCCi7AU4k1qix3CeJq.1>

Meeting ID: 979 5809 8953

Passcode: 861142

AGENDA

- I. **Call to Order/Roll Call/Introductions** Scott Coleman, Board Chair
- II. **Approval of Minutes (09/08/2025)*** Scott Coleman, Board Chair
- III. **Director's Report** Kal Kunkel, Workforce Development Director
 - A. Upper Savannah Board Updates
 - 1) PY'24 Performance
 - 2) Board Seat Vacancies & New Appointments
 - a) Laurens County – Sherri Gordon, Assistant Vice President Self Regional Healthcare
 - b) Newberry County – Still looking for a viable candidate.
 - c) Saluda County – Caleb Polatty, Director of Human Resources, Saluda Nursing & Rehab Center
 - 3) PY'25 Board Budget & Funding
- IV. **Board Committee Reports & Action Items** Scott Coleman, Board Chair
 - A. **SC Works Operations & Priority Populations Committee Updates** (Roy Lowe, Chair)
 - 1) PY'26 Request for Proposal (RFP) approval for release.*
 - a) February 2, 2026: RFP Released
 - b) February 23, 2026: Deadline for Receipt of Written Questions
 - c) March 23, 2026: Proposals Deadline (Must be received by USWDB by 12:00 PM – EST)
 - d) April 1, 2026: Staff Review & Preparation for Executive Committee
 - e) April 13, 2026: Executive Committee Proposal Review Meeting (3:00pm)
 - f) June 1, 2026: Upper Savannah Workforce Board Meeting (Contract Recommendations)
 - 2) ETPL Training Vendor – Possible appeal (information only - Kal)
 - 3) SC DEW Funding for Security Update. (Kal)
 - B. **Youth Committee Updates** (Shelby Reed, Chair)
- V. **Program Reports**
 - A. **Service Provider Reports**
 - a) Career Services Report- Kimbearly Smith, Program Manager
 - b) One-Stop Operator Report - Regional Manager- Deidre Smalls
- VI. **Other Business** Scott Coleman, Board Chair
- VII. **Adjourn** Scott Coleman, Board Chair

*Voting item.

NEXT MEETING – Monday, February 9, 2025, at 3:30PM