

SC WORKS

UPPER SAVANNAH WORKFORCE BOARD

Monday, September 9, 2019
Upper Savannah Council of Governments
430 Helix Drive, Greenwood

AGENDA

Supper for Members and Invited Guests – 5:30 pm

Upper Savannah Workforce Development Board Meeting 6:00 pm

- Call to order
- Approval of Minutes for May: <https://upperscworks.com/workforce-system/board-minutes/>
- Regular Reports
 1. Usage Reports
 2. Contractor Enrollment Reports
 3. Expenditure Reports
- Layoff Activities and Upcoming Events
- Old Business
 1. Re-entry navigator grant, outreach grant
 2. Status of SC Works Center certification, workforce plan submission
- 2019-2020 Funding. Budget plans
- Procurement Policy Review
 1. Summary of current contracts
 2. Federal procurement requirements
 - Open competition
 - Must have clearly designed procedures
 - Conflict of interest policy

3. Review of proposed Request for Proposal and evaluation criteria*
 4. Vote on evaluation criteria
- Vote on proposed meeting time change – Start meetings at 4:30 and end at 6 p.m.

“*” The review of the Request for Proposal document will be done in executive session. Anyone who may have a conflict of interest because they (or a member of their household) work for a contractor or who are a board member of a contractor may not attend this portion. The evaluation criteria will be distributed to all members and attendees prior to the vote.