

# SC WORKS

UPPER SAVANNAH WORKFORCE BOARD  
4 pm, Monday, August 2, 2021  
Upper Savannah Council of Governments  
430 Helix Road, Greenwood, SC  
***IN PERSON OR VIA ZOOM!***

## **Join Zoom Meeting:**

<https://us02web.zoom.us/j/82036859277?pwd=UGhUejRCcXRDWnV5WmZEWWh6WjQrZz09>

**Meeting ID: 820 3685 9277**

**Passcode: 529244**

**Dial in: 1 929 205 6099**

**Meeting ID: 820 3685 9277**

**Passcode: 529244**

## **AGENDA**

### Upper Savannah Workforce Development Board Meeting

- Call to Order – Ann Blanton
- Roll Call – Linda Lagroon
- Approval of Minutes – Ann Blanton
- Vote on Incoming Chair – Ann Blanton
- Reports
  - Usage Report – Ursula McFadden
  - Caseload Report – Linda Lagroon
- Fuji Update – Billy Morgan
- Hiring Events – Billy Morgan
- Proposed Priority of Services Definition Change – Ann Skinner
- Proposed Training Policy Changes – Ann Skinner
- Proposed Supportive Services Change – Ann Skinner
- 2021-2022 Budgets – Ann Skinner
- Adjourn, Taiese Kidd

Next Scheduled Workforce Board Meeting: November 1, 4 pm

Upper Savannah PY2019 One Stop Usage Report	Qtr 1 (July 1, 2020- September 30, 2020)							Qtr 2 (October 1, 2020 - December 31, 2020)							Qtr 3 (January 1, 2021 - March 31, 2021)							Qtr 4 (April 1, 2021 - June 30, 2021)							PY2020 Totals and Averages								
	G	A	M	E	S	N	L	G	A	M	E	S	N	L	G	A	M	E	S	N	L	G	A	M	E	S	N	L	G	A	M	E	S	N	L		
<b>Workforce Climate</b>																																					
<b>ONLY OCT. &amp; NOV. 2020</b>																																					
Number unemployed	2314	662	240	550	386	1025	2238	1439	418	159	349	250	629	1306	1807	552	218	469	355	821	1650	1473	467	166	373	287	693	1376	7033	2099	783	1741	1278	3168	6570		
Unemployment percentage	7.1	6.4	7	5.1	4.3	5.3	7	4.6	4.2	4.8	3.35	2.9	3.35	4.25	5.7	5.5	6.5	4.4	4.2	4.3	5.5	4.8	4.8	4.9	3.4	3.3	3.5	4.6	5.6	5.2	5.8	4.1	3.7	4.1	5.3		
<b>Traffic and Enrollment</b>																																					
Center Unduplicated Count	536	25	22	26	32	261	175	618	29	7	30	16	323	184	587	44	10	21	34	237	181	610	20	14	27	68	308	186	2351	118	53	104	150	1129	726		
Center customer visits	1077	45	44	38	74	765	460	1625	78	13	58	73	1102	586	1613	68	20	35	89	744	586	2008	75	16	44	123	993	642	6323	266	93	175	359	3604	2274		
Utilization rate (Center unduplicated ÷ Number unemployed)	23%	4%	9%	5%	8%	25%	8%	43%	7%	4%	9%	6%	51%	14%	32%	8%	5%	4%	10%	29%	11%	41%	4%	8%	7%	24%	44%	14%	35%	6%	7%	6%	12%	38%	12%		
WIOA Adult Enrollment	12	1	3	4	3	3	3	8	3	0	3	2	8	5	14	3	2	13	2	2	7	17	1	2	8	5	5	8	51	8	7	28	12	18	23		
WIOA Dislocated Worker Enrollment	4	4	0	0	1	3	4	3	0	0	0	1	6	6	2	0	1	0	3	4	3	1	0	1	1	0	3	1	10	4	2	1	5	16	14		
WIOA Youth Enrollment	10	2	1	1	0	2	0	6	0	0	7	0	0	0	2	2	1	4	0	2	0	1	0	0	2	1	6	0	19	4	2	14	1	10	0		
CSBG (those served by the program)	181	124	127	75	86	88	247	186	129	99	119	71	86	228	151	163	98	81	64	53	229	165	72	49	83	49	58	191	683	488	373	358	270	285	895		
Wagner Peyser Enrollment	224	27	6	10	38	61	3	241	20	12	8	5	54	74	185	25	14	8	10	34	100	257	29	7	12	13	80	153	907	101	39	38	66	229	330		
Adult Education Enrollment	86	15	3	31	19	70	ND	60	ND	4	8	23	18	41	72	42	4	24	6	22	67	90	32	0	10	6	27	31	308	89	11	73	54	137	139		
Vocational Rehabilitation Enrollment	73	10	12	0	28	7	36	ND	ND	ND	0	ND	11	64	90	21	1	0	0	30	54	45	11	1	0	2	20	38	208	42	14	0	30	68	192		
Enrolled in a Manufacturing Certificate Program	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Employer Services</b>																																					
Employers Assisted	NA	NA	NA	NA	NA	NA	NA	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND
# of Open Positions for Staff Managed Job Order	177	11	9	156	46	149	241	160	12	17	17	6	103	92	217	17	17	173	25	134	122	224	19	13	168	20	619	333	778	59	56	514	97	1005	788		
Open positions filled by Referrals	44	1	0	0	0	35	0	0	0	0	0	0	0	0	0	0	ND	ND	0	1	1	1	0	0	0	0	0	45	1	0	0	0	0	36	1		
<b>Results</b>																																					
GED Attainment	1	4	1	1	1	3	ND	2	ND	0	5	0	1	26	0	16	0	3	1	2	4	8	6	0	5	1	6	3	11	26	1	14	3	12	33		
Manufacturing Certificate	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	ND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Center Unduplicated Count - First visit since July 1, 2020

WIOA - Workforce Innovation & Opportunity Act

Wagner Peyser - Employment Services, connecting job-seekers with employers

Staff Managed Job Orders are Jobs posted for employers by SC Works Staff

Open positions filled by referrals - The job was filled because staff referred qualified individuals to that employer

Manufacturing Certificate - SC Manufacturing Certification (SCMC) or Manufacturing Production Technician Certification

CSBG - Community Service Block Grant Low-Income Home Energy Assistance Program (LIHEAP), General Emergency Assistance Program (GEAP), Case Management, Youth Leadership Program (YLP)

ND No Data Submitted  
NA Not available at publication

G Greenwood  
A Abbeville  
M McCormick  
E Edgefield  
S Saluda  
N Newberry  
L Laurens

**Upper Savannah  
Participation Levels (LWDA) for 2020**

Run Date: 8/02/2021

	Number of Case Managers	Average Caseload per Case Manager	Expected Active Caseload per Case Manager
<b>Total Adult, Dislocated Worker &amp; Youth</b>	<b>4.5</b>	<b>49</b>	<b>55</b>

\*Each month that a case manager is below 80% of goal (44 clients), a corrective action plan is required and should be submitted to Upper Savannah by the 8th of the month.

**Upper Savannah  
Participation Levels (LWDA) for 2020**

Run Date: 4/30/2021

	Number of Case Managers	Average Caseload per Case Manager	Expected Active Caseload per Case Manager
<b>Total Adult, Dislocated Worker &amp; Youth</b>	<b>4.5</b>	<b>47</b>	<b>55</b>

\*Each month that a case manager is below 80% of goal (44 clients), a corrective action plan is required and should be submitted to Upper Savannah by the 8th of the month.

**Upper Savannah  
Participation Levels (LWDA) for 2020**

Run Date: 1/28/2021

	Number of Case Managers	Average Caseload per Case Manager	Expected Active Caseload per Case Manager
<b>Total Adult, Dislocated Worker &amp; Youth</b>	<b>4.5</b>	<b>46</b>	<b>55</b>

\*Each month that a case manager is below 80% of goal (44 clients), a corrective action plan is required and should be submitted to Upper Savannah by the 8th of the month.

## Letter to Employers inquiring about Fuji Workers

Thank you for reaching out to us seeking access to released workers from FUJIFILM Manufacturing U.S.A., Inc. As you know, their associates are well-trained and highly experienced. We recognize that you are eager to be connected with their workers, but the current schedule indicates that the first separation period is March 2022 with more separations to occur in September of 2022.

At this time, Fujifilm is working with their associates and adjusting timelines to support their production plan. They are offering attractive severance packages to incentivize their associates to stay until the company is ready to release them.

The best way to access these workers is to utilize the SC Works System for your open job orders. We are working closely with Fujifilm with having on-site presence two days per week, strategically located SC Works computer workstations as well as job fairs.

If you do not currently use SC Works, you can create an account at [www.jobs.scworks.org](http://www.jobs.scworks.org). We periodically host job fairs, and your participation is a great way to be connected with job-seekers. Be on the lookout for upcoming job fairs featuring Fujifilm associates.

If you need help creating an employer account and/or listing your job orders, let me know.

Thank you,

Billy R. Morgan

**Deputy Director of Workforce Development**

**Upper Savannah Council of Governments**

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## **Priority of Service (Adult Program)**

**During the pandemic, the board expanded eligibility to include those seeking training for a medical career which could be completed within a year regardless of family income status. The policy was temporary and was set to expire when the national emergency was lifted. We seek to make the change permanent. There still is a critical need for medical workers. At least 75% of adult clients must be eligible based on traditional criteria (income/basic skills.)**

## Training Policy Changes

Existing Policy	Why Change is Needed	Proposed Change
Requires training provider to be located in NC, SC or GA.	Location is irrelevant for an online class	Eliminate that requirement for providers that have online or virtual classes.
Training is limited to occupations which support manufacturing or skilled healthcare	Growing shortage in skilled trades	Include: carpentry, plumbing, electrical, building inspector.
Training list did not include nursing assistant or patient care technician	Wages have increased for patient care technicians (combo: C.N.A, phlebotomist, EKG technician). Shortage due to pandemic	Include patient care technician on scholarship list.
Maximum cost of training \$7,500	To be able to replace current earnings, dislocated workers may need training which costs more.	Increase to \$10,000
Withholding ½ of payments for fixed priced training programs which have a one-time tuition cost of more than \$4,500 until client goes to work/earns credential.	The rule was established before there was performance tracking for training providers.	Eliminate requirement because it is limiting schools which will agree be on the list.

**Seek alternatives to the Eligible Training Providers List:** Areas which do not have adequate competition on the Eligible Training Providers list can request that they be given the ability to contract with qualified providers. Most technical colleges have withdrawn from the official list because of record keeping requirements. We do not have other providers in the seven-county area for traditional programs in manufacturing, healthcare, and skilled trades. **Would like to amend workforce plan to allow us to contract with Piedmont Technical College and/or local Career and Technical Education Centers (career centers).**

## Supportive Services Change

**Provide funding for a BASIC cell phone with top up minutes for clients who need phone to check work schedule and arrange transportation. The phone and first month are expected to cost less than \$120 a month. Months can be added as long as the client is enrolled and needs phone. The benefit is available for those who do not have access to a phone.**



2021-2022 Upper Savannah	Admin. All Fund Streams	Adult & Disloc. Worker	Restoration Adult and DW	Additional \$ for DW	Total Adult & DW	Youth
Carryover from last year	\$ 53,524	\$ 417,951	\$ 17,946	\$ 96,000	\$ 531,897	\$ 60,000
New Money	\$ 129,429	\$ 827,449	\$ -		\$ 827,449	\$ 337,415
<b>Total Available</b>	<b>\$ 182,953</b>	<b>\$ 1,245,400</b>	<b>\$ 17,946</b>	<b>\$ 96,000</b>	<b>\$ 1,359,346</b>	<b>\$ 397,415</b>
Board Expenses	\$ 2,400					
Financial and Admin.	\$ 154,000					
Planning/Employer Assistance/Outreach/Job Fairs/Dislocated Worker Coordination		\$ 140,000			\$ 140,000	\$ 33,000
Performance Reporting/EO		\$ 35,000			\$ 35,000	\$ 15,000
Center Costs (Net)		\$ 38,000			\$ 38,000	
Contracts through GLEAMNS					\$ -	
Center Operations		\$ 81,922			\$ 81,922	\$ 32,000
Staff, Operating & Indirect		\$ 477,230			\$ 477,230	\$ 167,021
Classroom Training		\$ 101,240	\$ 17,946		\$ 119,186	\$ 27,100
Work Based Training Wages		\$ 160,050		\$ 96,000	\$ 256,050	\$ 97,400
Incentives					\$ -	\$ 6,000
Tranportation		\$ 19,500			\$ 19,500	\$ 8,400
Childcare		\$ 18,900			\$ 18,900	\$ 7,500
Other Supportive Services		\$ 17,500			\$ 17,500	\$ 9,370
<b>Contract total</b>		<b>\$ 876,342</b>	<b>\$ 17,946</b>	<b>\$ 96,000</b>	<b>\$ 990,288</b>	<b>\$ 354,791</b>
Total Expenditure	\$ 156,400	\$ 1,089,342	\$ 17,946	\$ 96,000	\$ 1,203,288	\$ 402,791
Client Expenditure		\$ 317,190	\$ 17,946	\$ 96,000	\$ 431,136	NA
Client Expenditure %					36%	NA
Number Clients Expected					220	46
Cost Per Client					\$ 5,469.49	\$ 8,756.33
<b>Anticipated Carry Over</b>	<b>\$ 28,953</b>	<b>\$ 156,058</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 156,058</b>	<b>\$ (5,376)</b>
Expenditure %	85%				89%	101%



## BUDGET NOTES

Our new money increased slightly, but we had less carryover funds.

We had carryover because we received \$183,609 in restoration funding for adult/dislocated worker.

We also received \$50,000 in youth restoration funding and \$50,000 from another area. The extra funds were one-time events.

Upper Savannah has less staff cost this year.

GLEAMNS lost a staff position last year. Five case managers cover seven counties.

New state regulations will add about two of staff time per client to track costs. It will take a hour per client in clerical support.

Upper Savannah expenses are also being covered by H1B grant, NEG grant. Also means less time for "regular" programs.

GLEAMNS staff missed out on one COL increase during the 18 month contract. Another increase is planned for agency staff.

State workers (located in SC Works Centers) received a 3% COLA. **RECOMMEND 3% COLA.**

**We will need to transfer from dislocated worker to adult to serve carry over clients. Need to move \$250,000.**

**Will request \$60K for new staff position at GLEAMNS, \$300K for Fuji training and \$40K in costs to manage Fuji center = \$400K**

If DEW staff is not available for Fuji Transition center, we will need another \$60k.

Upper Savannah applied with four other areas for \$2.8M in dislocated worker funding.