

Hot Jobs

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Job Title	Location	Experience	How to Apply
Administrative Specialist	Saluda, SC	2 year Associate's Degree in Automated Office Technology or other business major or HS Diploma and 2 years' experience as an administrative assistant.	Please apply online at: http://agency.governmentjobs.com/sc/default.cfm
Part-Time Administrative Clerk	Saluda, SC	Must be HS Graduate or equivalent; proficient in use of basic administrative software to include Microsoft Word, Excel, Powerpoint, Access and Outlook; willing to complete FEMA Independent Study Professional Development Series within 1 year of employment.	Applications may be obtained from http://saludacounty.sc.gov/Government/AdministrationandSupportServices/Pages/Jobs.aspx or Saluda County Council Office 400 W. Highland Street, Saluda, SC 29138 and returned to Saluda County Council office or Emailed to: s.padget@saludacounty.sc.gov . Current 10 year driving record must be submitted with application and resume.
Physical Therapist Assistant	Saluda, SC	Associate's Degree in Physical Therapy from accredited program. Current state licensure or license-eligible in states where applicable.	Please apply online at: http://encorerehabilitation.net/careers/job-openings/physical-therapist-assistant-138
Sales & Service Representative Job	Saluda, SC	HS Diploma or GED with minimum of 6 months experience in cash handling, sales or customer service role.	Please apply online at: https://jobs.firstcitizens.com/job/Saluda-Sales-&-Service-Representative-Job-SC-29138/407880700/
http://uppercscworks.com Use caution when communicating with potential employers and be on the lookout for scams. For more information, visit http://jobs.scworks.org and click on "Protect Yourself Against Online Scams and Identity Theft".		Follow us on Twitter @UpperSCWorks Like us on FACEBOOK Upper SC Works	The Hot Jobs list is produced weekly by GLEAMNS and Upper Savannah Council of Governments Workforce Development staff. Call 1.800.922.7729 (TTY 711) if you would like to see your jobs on the Hot Jobs List!